

Office of the Principal

KALAGURU BISHNU RABHA DEGREE COLLEGE

Estd. 1990

P.O. - ORANG - 784114

DIST. - UDALGURI, BTR (ASSAM)

Email ID - kbdegreecollegeorang1990@gmail.com



AFFILIATED TO BODOLAND UNIVERSITY & RECOGNISED UNDER SECTION 2 (F) & 12 (B) OF UGC ACT, 1956, NEW DELHI

Ref No. *18AC/KORD/11/2021*

Date: *05/10/2021*

To,

Dr/Mr/Mrs/ Md/Miss..... *Purnima Bara*

Head/ Assistant Professor, Department of..... *English*

Sub- Appointment Letter

Sir/ Madam,

With reference to the subject cited above, I have the honour to inform you that the General Meeting of the **Internal Quality Assurance Cell (IQAC)** of Kalaguru Bishnu Rabha Degree College, Orang held on **2nd January, 2021** reformed the IQAC Committee and the Sub-committees with an aim to provide better environment for quality education to all the stakeholders of the College.

Sir/Madam, as per the decision of the general meeting you are appointed and entrusted with the responsibility as **Chairman/ Vice-Chairman/ Convener / Co- Convener / Secretary/ Assistant Secretary of the** *Convenors - Seminar and symposium cell, Extension - V Secretary - ~~Self selected~~ *Grb* Cell, *Welfare cell*.....*

Moreover, the Meeting unanimously resolved to include you as Member of the-

- i) *Alumni Cell, Anti Ragging & Anti Sexual Harassment cell*
- ii) *Careers Planning, Guidance & development cell.*
- iii) *Extension Education Cell, Extra Curricular Activities library*
- iv) *Management cell, Governance Redressal cell, Library Management*
- v) *Cell, Extension - III, Extension - VII*

Sir/Madam, as the college also aims to conduct the **Accreditation and Assessment by NAAC** at the earliest and as such you are requested to take over the responsibility of the aforesaid Committee immediately and co-operate the **Internal Quality Assurance Cell** in all respects. Seeking your valuable suggestions, co-operation in all aspects. Thanking You,

18/10/21
(Dr. Utpal Chandra Hajong)
Principal
K.B.R.D. College
K.B.R Degree College, Orang, Jalgaon